

## Sevenoaks Town Team Executive Board Meeting

6:30pm: Wednesday 5<sup>th</sup> June 2024

To be held at  
The Council Chamber, Sevenoaks Town Council, Bradbourne Vale Road TN13 3QG

### Executive Board

Representing	Number	Current Member	Current Organisation
Sevenoaks Town Council	4	Cllr Chloe Gustard Cllr Victoria Granville-Baxter Linda Larter MBE Mike Reid	CEO / Town Clerk Town Team Facilitator
Sevenoaks District Council	1	Cllr Graham Clack	
Kent County Council	1	Cllr Streatfeild MBE	
Transport	3	Cllr Tony Clayton <b>(Chair)</b>  Austin Blackburn Gemma Louro	Sevenoaks Rail Travellers Association Go Coach Southeastern
Leisure Facilities	3	Shane Smith Andrew Eyre Hannah Kay	Leisure Centre Stag Knole
Chamber of Commerce	1	Dawn Blee CEO	
Blighs Meadow	1	Stephen Butler	Workman plc
Sevenoaks Chronicle	1	None available	
Sevenoaks Society	1	Geraldine Tucker	
Large Business	2	Maxine Morgan <b>(Vice-Chair)</b> Elizabeth Dolding	Specsavers Warners Solicitors
Small Independent Business	2	Roberta Ware Glenn Ball	Francis Jones Jewellers Local Architect
Residents Associations	4	Elizabeth Purves Vacant Byron Brown Avril Hunter	Hollybush RA Eardley Road RA Bradbourne RA Redlands RA
Round Table	1	Vacant	
Police	1	Nick Hubbard/Tom Costin	Kent Police
Sevenoaks District Seniors Action Forum	1	Cllr Meryllyn Canet	
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## AGENDA

### 1. Apologies for Absence

### 2. Declarations of Interest

### 3. Minutes

To receive and approve the minutes of the Sevenoaks Town Team Board Meeting held on 10<sup>th</sup> April 2024 (copy attached).

### 4. Retirement of Helen O'Sullivan

Helen has represented Eardley RA for many years and due to ill health can no longer continue with that or her attendance at Town Team meetings. This is an extract from her resignation:

"I was a founding member of its predecessor, the Sevenoaks Town Forum, when Bruce Cova, Chief Executive of Sevenoaks District Council until 1996, set it up to guide Council thinking on the redevelopment of Blighs (I think we were pretty successful in that) and I have attended meetings off and on since then. Sometimes there were gaps because of personal circumstances but it has been an enjoyable time. Among other things it has allowed me to get to know and perhaps make common cause with the representatives of other residents' associations. It has been a good place to air a problem before it has become widely talked about, as Roberta did with shoplifting and burglaries. In recent years it has probably been a useful sounding board for the Town Council, but the District Council seems to have less interest in feedback from local groups like ours nowadays. They have put their faith in consultants and the somewhat limited results you can get from an online survey by boxes. Perhaps social media gives them as much feedback as they want.

The benefit of a group or forum or committee is that you can develop ideas in discussion, speaking, testing, absorbing. Initial assumptions can be challenged. If everyone stays at home and fills in boxes online that doesn't happen."

Both Cllr Clayton and Mike Reid have sent Helen messages of appreciation.

### 5. STC representation on Town Team

Cllr Cloe Gustard has stepped down and for 2024/5 the Town Council representatives will be Cllr Victoria Granville and Cllr Nigel Wightman.

### 6. Town Centre Redevelopment

An update from SDC Cllr Graham Clack. Here is a link giving a comprehensive analysis of the public consultation process to date:

[09 - App F - 2024-05-13 LEHS Stage 1 Engagement Report.pdf \(sevenoaks.gov.uk\)](#)

**7. Business Improvement District (BID).**

An update from Mike Reid

**8. Sevenoaks Business Show 2024**

The stands are completely sold out (with a short waiting list!) and a wide spectrum of business types is attending. The main sponsor is Clive Emson Auctioneers with FM Conway, Berry & Lamberts, Specsavers, Sevenoaks Chamber and STC supporting too.

The speakers are Ben Collins of British BIDs, and Mark Perkins of Insight 6 on customer satisfaction.

**9. Sevenoaks Master Plan.**

An updater from Linda Larter

**10. Sevenoaks Guided Tour**

As a development of the self-guided Trail Tale app, a new tour has been developed with Chris Conlan, the Town Crier who will be undertaking tours wearing his full ceremonial rig throughout the summer.

**11. Sponsorship**

An update from Mike Reid

**12. Holly Party**

Further to observations from some retailers, this year the event is moved from a Friday to Saturday 7<sup>th</sup> December. The main entertainment is an Abba tribute band. Starting really early this year, marketing of the event will commence at the Business Show.

**13. Lighting The Vine**

A report will be given at the meeting.

**14. Public Realm**

The last of the town Centre repainting has been completed with work having been undertaken to the railings outside the SDC offices.

Efforts are being made to have the railings at the Sevenoaks Railway Bridge to be painted to augment the new mural which is going up there.

Helping create more interest in St Johns, 17 flag sockets are to be installed on some of the commercial buildings. These will be used for events such as the Summer Festival.

**15. Sevenoaks Summer Festival 2024**

This event is going to take place over the period Saturday 22<sup>nd</sup> June to Sunday 7<sup>th</sup> July, organised by Ray Russell & John Levett.

**16. Members Organisations**

To receive updates from Team members and their organisations' activities.

**17. Dates of Next Meetings**

July 31<sup>st</sup>

September 25<sup>th</sup>

November 20<sup>th</sup>

February 5<sup>th</sup>

May 28<sup>th</sup>