

Sevenoaks Town Team Executive Board Meeting

6:30pm: Wednesday 14th December 2022

**To be held at
The Council Chamber, Sevenoaks Town Council, Bradbourne Vale Road TN13 3QG
In person only**

Executive Board

Representing	Number	Current Member	Current Organisation
Sevenoaks Town Council	4	Cllr Simon Raikes Cllr Victoria Granville-Baxter Linda Larter MBE Mike Reid	CEO / Town Clerk Town Team Facilitator
Sevenoaks District Council	1	Cllr Avril Hunter	
Kent County Council	1	Cllr Streatfeild MBE	
Transport	3	Cllr Tony Clayton Austin Blackburn Vacant pending new appointment	Sevenoaks Rail Travellers Association Go Coach Southeastern
Leisure Facilities	3	Jane Parish CEO Cllr Andrew Eyre (Chairman) Hannah Kay	Sencio Stag Knole
Chamber of Commerce	1	Dawn Blee CEO	
Blighs Meadow	1	Stephen Butler	Workman plc
Sevenoaks Chronicle	1	None available	
Sevenoaks Society	1	Roger Walshe or Geraldine Tucker	
Large Business	2	Maxine Morgan (Vice-Chairman) Elizabeth Dolding	Specsavers Warners Solicitors
Small Independent Business	2	Roberta Ware Glenn Ball	Francis Jones Jewellers Local Architect
Residents Associations	3	Elizabeth Purves Helen O'Sullivan Byron Brown	Hollybush RA Eardley Road RA Bradbourne RA
Round Table	1	Vacant	
Police	1	Vacant	Kent Police
	26		

AGENDA

1. Apologies for Absence

2. Declarations of Interest

3. Minutes

To receive and approve the minutes of the Town Team Annual General Meeting and Board Meeting of 26th October 2022

4. Update on 20mph proposals and consultation process

Cllr Richard Streatfeild.

5. Sevenoaks Business Hub

The contract for the day to day management of the hub expired in September and this function has now reverted back to STC.

As reported previously the pods have almost 100% occupancy, and while there is reasonable uptake of the hot desks, there is plenty of capacity and efforts will be made in the New Year to attract more users.

6. Public realm

Further to a suggestion at the AGM, KCC have agreed to paint the blue street railings at the junction of Seal Hollow Road/High Street and Pembroke Road/London Road when the weather improves in the Spring.

7. Wayfinding project

It had been hoped that Thomas Heatherwick might assist with the design of this project, but that has come to nought.

Alan Stevenson, who used to run All Points West (APW) has closed that business with the agreement of his former business partner. He is now working for a design consultancy with the express agreement that he completes his existing projects under his own banner. A meeting has subsequently been held with him, and a revised proposal has been received and considered by the design group which includes KCC, SDC and STC, with no comments raised so it is proposed that we continue with him.

The draft APW proposals have already been seen by the Board and these are now being worked up into a more detailed plan for discussion with all parties. It is hoped that the project can move to the tendering stage around Easter time 2023 at which point funding will need to be negotiated and secured.

8. Christmas Lights Switch On

This event was held successfully once again. There was concern that the demolition of the Tesco building would prevent a stage being set up, but every assistance was received from the developers, Purelake, and their Cameron West couldn't have done more to help. In 2023 the construction of the new building will most probably prevent use on this site, but once that is complete the developers have suggested that the same area will be available in future years.

CLSO was sponsored by Specsavers, Manaks Solicitors, Blighs Meadow and STC, plus some smaller donations from others. Thank you to them all.

The relevance and importance of events such as CLSO is highlighted in the annexed article from The Big Issue.

9. Sevenoaks Business Awards and Business Show


At the AGM it was reported that SDC are/were considering holding an Awards evening for the whole District. Town Team has since been informed that no progress has been made on that event, so it is proposed that the Town Team Awards are held in May/June 2023 and the Business Show in October/November.

There are differing views on which days of the week would work best and the Board is asked to give guidance on preferences.

10. Town Trail

The trail has been accessed 196 times.

As reported at the AGM the trail needs ongoing promotion. As a start, from Boxing Day 2022 this ad will feature on social media.







High Street, Sevenoaks.



Combine your after Christmas exercise with finding out about the history of your town and some of its people.

Take the Sevenoaks Town Trail featuring 23 of the towns historic locations, starting at Sevenoaks Market House in Bank Street. The tour takes about 2-3 hours and can be done in stages.

Download the TrailTale app and search for "Sevenoaks Town Trail"

With thanks to the Sevenoaks Society for the use of the postcard picture

11. Sevenoaks Best Dressed Christmas Window

The competition has been judged by Cllr Rachel Parry, Dawn Blee and Mike Reid but at the time of creating the agenda the winners have not been announced. Watch this space.

12. Children's High Street Safari

The safari is in progress, closing on 31st December. It has been sponsored by Sencio who have given a superb prize, being six months family swimming membership.

13. The Holly Party

This is a new event on the calendar. It is a shared party ideal for business, sports & social clubs and families (over 18) to have an economical event at just £12 per ticket. It is to be held on Friday 9th December at the Bat & Ball Centre with catering from a street food van, a bar provided by The Anchor and music and dancing by The Listening Room. A report will be given at the meeting.

14. Spring Vegan Market

The next market will take place on Saturday 1st April 2023. Invitations will soon be made to "ancillary" uses such as wellness, yoga, body conditioning etc for them to attend and in some cases, to do demonstrations.

15. Events Committee

A general discussion to be held on the planning and management of forthcoming events.

16. Reports from Town Team Members

17. Date of Next Meeting

Wednesday 22nd February 2023